

DARE TO DREAM CHILDREN'S FOUNDATION

VOLUNTEER OPPORTUNITY FORM

"No Man becomes rich unless he enriches others.".....Andrew Carnegie

PRINT NAME _____ **DATE** _____

PHONE (H) _____ **(O)** _____ **Cell** _____
(Fax) _____ **(E Mail)** _____

Please check the boxes in the categories you would like to volunteer:

| | | | |
|---|------------------------------|-----------------------------|-----------------------|
| Youth Programs | Office/Administration | Accounting | Special Events |
| Hospitality/Refreshments | | Marketing | Fundraising |
| I am available 8 hours per month or more | | Days Evenings | Weekends |

YOUTH PROGRAMS

| | |
|---|--------------------------------------|
| Pray for Youth | Photographer |
| Volunteer Coordinator | Share Your story/Speaker |
| Program Coordinator - On site (Schedule shelters, dates & speakers) | |
| Team Captain at shelters | Tutors - reading |
| Encourager - Participate on a team to Visit Youth in shelters (minimum 3 x per month) | |
| Singer Musician Clown | Research job opportunities for youth |

OFFICE/ADMINISTRATION

| | |
|--------------------------------------|---|
| General Office Duties | <input type="checkbox"/> Collating Marketing Packets |
| Set Up For Orientations | Telephone Team |
| Interview Volunteers | Computer Consultant |
| Check Volunteer References | Computer/Data Entry |
| Procedures Manual Coordinator/Update | Act Database |
| Thank You Notes | Office '97 Experience Excel Word PowerPoint |
| Office Housekeeping | Photo Inventory |
| Photo Displays | Web Page update |
| Find Paper sources | Newsletter & Invites |
| Volunteer Recognition Committee | Find Printers for our cards, flyers, invitations, etc. |

ACCOUNTING

| | |
|--|--|
| Grant Writing experience | Write Thank You notes for donors |
| Accounting Experience | Donor coding & recording Grant & Other Gift reporting |
| Budget Experience | Special Event recording |
| Compile financial information for board meetings | Prepare quarterly IRS 941 report |
| Update office inventory | Prepare End of Year Report/Audit preparations |
| Prepare fund raising applications | |

SPECIAL EVENTS

| | |
|---|---------------------------------------|
| Special Event Coordinator (Chair or Co-chair) | Media (TV, Print, Radio) Coordinator |
| Getting Corporate sponsors | Solicit for Prizes |
| Silent Auction experience | Public Relations - get a story! |
| Ticket Sales Coordinator | Design - Posters, Invitations, Flyers |
| Video Coverage of event | Prepare Mail-outs |

HOSPITALITY/REFRESHMENTS

Hospitality Coordinator Provide a donated double sheet cake at Youth event
Cater an event or reception Volunteer Rally experience
Volunteer Recognition event Provide refreshments at meetings

MARKETING

Newsletter production Brochure Production
Work on coordinating a marketing video Display Production
Volunteer at Trade Shows Find T-shirt sponsor
Work on Presentation Visuals Design Invitations, Tickets, Posters & Flyers
Provide Media coverage: Print, TV, and Radio

I will secure a **DTD speaking engagement** at:

My Church _____ My Company _____
My Club _____ Other _____

FUNDRAISING

Telephone solicitation Write Grants
I will seek out In-kind Donations Research and solicit Planned Giving
I will inquire about my company's **Employee Giving Campaign** - to include Dare to Dream Foundation
I will solicit my company for a donation I will see if my company has matching funds

I will work on a fundraiser:

My Church _____ My Company _____
My Club _____ Other _____

I will make a one-time donation of: \$ _____
Charge my Visa Master Card
Card Number _____ Expiration Date _____

I will make a Memorial Donation of: \$ _____ In Memory Of _____

I will make an Honorarium Gift of: \$ _____ In Honor Of _____

I will donate \$15 for a T-shirt for a child I would like to buy a T-shirt (\$15)

GROCERY CARD PROGRAM- 1% of your grocer bill will be donated to Dare to Dream-no expense to you!

- Print out Kroger letter from our website and present it to the cashier at Krogers
- Fill out the Tom Thumb form on our website – present it to customer service and they will link your Reward card to our #527
- Call Dare to Dream for an Albertson’s card for your keychain – each time you swipe it at the cashier Dare to Dream will receive 1% of your grocery bill at no expense to you!

HOW MY COMPANY/CHURCH/CIVIC GROUP CAN HELP DARE TO DREAM:

Take orders for Dare to Dream T-shirts (\$15.00 each)
Provide a Trade Show booth for DTD at your convention or other
Write an article ad for our Newsletter Adopt DTD as a Holiday Project
Provide DTD the use of copy machine Inquire about "lending an employee to DTD"

You can donate online or make checks payable to: DARE TO DREAM CHILDREN’S FOUNDATION
Mail form to: 6310 LBJ Freeway, Suite 111, Dallas, Texas 75240
www.daretodream-dallas.org 214-599-9563